

THE CORPORATION OF EAST SURREY COLLEGE

LEARNING AND QUALITY COMMITTEE

MEETING HELD ON THURSDAY 19 JANUARY 2023 VIA MICROSOFT TEAMS

Meeting commenced: 16.00

Meeting ended: 18.00

Present

Liz Rushton	Independent Member	Chair
Lindsay Pamphilon	Principal & Chief Executive	
Colin Monk	Independent Member	
Grace Marriot	Independent Member	
Anne Smith	Independent Member	
Bridgette Anderson	Independent Member	
Lily Franklin	ESC Staff Member	
Natalie Watkins	JRC Staff Member	

Apologies for Absence

Simon Potten	Independent Member
Antonio Iancu	ESC Student Member
Suhayla Mohamed	JRC Student Member

In Attendance

Eva Dixon	Chief Operating Officer
Kam Dehal	Executive Director Commercial & Partnerships
Rebecca Taylor	Vice Principal Curriculum & Standards
Nicola Parrott	Assistant Principal Quality & Student Experience

Clerk to the Committee

Sue Glover	Director of Governance
------------	------------------------

The Chair of the Committee welcomed Bridgette Anderson as a new governor and to her first meeting of the Committee.

LQC.01.23 Declaration of Interests

Members were reminded of the need to declare any personal or financial interest in any item to be considered during the meeting.

There were no declarations of interest.

LQC.02.23 Apologies for Absence

Apologies for absence were received from:

Simon Potten	- business commitments
Antonio Iancu	- personal commitments
Suhayla Mohamed	- personal commitments

Agreed

The Learning and Quality Committee accepts the apologies for absence.

LQC.03.23 Notification of Any Other Business

Members agreed that there was no other business to be considered.

LQC.04.23 Unconfirmed Minutes of the Meeting of the Learning and Quality Committee held on 17 November 2022

The minutes of the meeting were approved and signed as a correct record.

LQC.05.23 Matters arising and action points from the minutes of the meetings

Members reviewed the schedule of action points arising from the minutes of the previous meeting. It was agreed that all actions had been satisfactorily completed and that there were no other matters arising from the minutes of the previous meeting.

LQC.06.23 College Self-Assessment Report for 2021/22

The Assistant Principal Quality & Student Experience presented an overview of the key performance, activities and issues relevant to both Colleges to enable the Committee to consider and approve the final version of the College Self-Assessment Report (SAR) for 2021/22.

Members were reminded that, at the previous meeting, the Committee had recommended to the Board that the provisional grading for all overarching grades including the Overall Effectiveness of the College is Good. The Board endorsed this recommendation at the meeting held on 8 December 2022 and reiterated that authority is delegated to the Learning and Quality Committee to approve the final version of the SAR at this meeting.

Members were presented with the judgement summary on each of the following key sections, noting that all have been graded as Good, together with a set of data for retention and achievement:

- Quality of Education
- Behaviour and Attitudes
- Personal development
- Leadership and Management
- Safeguarding
- Education Programmes for Young People
- Adult Learning Programmes
- Apprenticeships
- Provision for Learners with High Needs

Members commented that the format of the SAR was quite different to that in previous years and key strengths in each of the judgement areas were not as easily identified. The Committee was advised that the format of the report had been altered to reflect the new framework set out by Ofsted. However, members maintained that the SAR is owned by the College and, whilst the report had been well written, the key areas of strength and things done well should be given more prominence and asked if the format could be altered in some way to better reflect this.

Consideration was given to each section and members discussed the key areas of strength and areas for development, together with supporting evidence for each. It was agreed that each of the sections contained sufficient evidence to support their grade and demonstrate a strong position, but made further suggestions to enhance the strengths of each of the areas.

Whilst not a limiting grade, the new Ofsted framework includes a review on the contribution the college makes to meeting skills needs. The Committee gave consideration to this section and agreed this clearly evidenced the extent of the contribution made by the College in meeting the skills needs of the area. However, it was felt that the summary might provide further evidence of the college's ability to highlight areas not perceived as 'main stream' and turn them around to the benefit of the learners. Members were advised that a skills positioning paper, which had been produced for the recent Ofsted inspection, better highlighted these areas and agreed to circulate to members outside of the meeting with a view to incorporating this as part of the SAR.

The Committee agreed that, whilst the SAR document was excellent and very clearly and succinctly set out the position of the College, it was agreed that the various changes discussed during the meeting should be incorporated into the final version before it is submitted to Ofsted.

Members asked that thanks on behalf of the Board and the Committee are passed to all who have been involved for the amount of hard work and contribution made to the document.

It was noted that the Chair of the Committee would give an overview of the grading and key issues arising from the SAR to the Board when it meets on 2 February.

The Chair asked that the link to the SAR be circulated to the Corporation following submission.

Resolved

The Learning and Quality Committee approves that all sections of the self-assessment report 2021/22 are graded as Good, subject to incorporation of amendments as discussed, and that the report is then submitted to Ofsted.

- Quality of Education
- Behaviour and Attitudes
- Personal development
- Leadership and Management
- Safeguarding
- Education Programmes for Young People
- Adult Learning Programmes
- Apprenticeships
- Provision for learners with high needs
- Overall grade for the College
- Contribution the College makes to meeting skills needs

LQC.07.23 College Quality Improvement Plan for 2022/23

The Assistant Principal Quality & Student Experience presented for consideration and approval the draft College Quality Improvement Plan (QIP) for 2022/23.

Members were advised that the key areas for improvement from each section of the SAR have been incorporated into the QIP and that some have followed through from last year's report.

Members thanked the Executive Team for the very clear and improved format of the QIP and agreed that good progress has been made in addressing the areas for development in term 1. If there are any further updates to the QIP, these will be presented to the next meeting in February. The progress made in term 2 will be presented to the Committee at the June meeting.

Agreed

The Learning and Quality Committee approved and recommended to the Corporation Board for approval the College QIP for 2022/23, subject to any further updates required in term 1

LQC.08.23 Any Other Business
There was no other business.

LQC.09.23 Schedule of Meetings: 2022/23
Thursday 23 February 2023
Thursday 8 June 2023

All meetings commence at 16.00

As there was no further business, the Chair declared the meeting closed.

Signed as a correct record:



Date: 23 February 2023