

Please complete all sections in **BLOCK CAPITALS** and sign on last page.

The details you provide on this application form are subject to GDPR and the Data Protection Act 2018. For further information please visit www.esc.ac.uk or www.johnruskin.ac.uk.

OFFICE USE ONLY

EBS:

PERSONAL DETAILS

Title:	First Name(s):	Surname:
Preferred Name:	Date of Birth: DD / MM / YYYY	Age on 31/8/25: Gender: <input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Mx
Current Address:		
		Postcode:
Home Tel:	Mobile:	
Email:	National Insurance Number:	

NEXT OF KIN/GUARDIAN CONTACTS

It is mandatory for those aged 16-18 years old to provide **two** next of kin/guardian contacts.

Primary Next of Kin/Guardian Name:	<input type="checkbox"/> Same address as above
Relationship to student?	
Primary Next of Kin/Guardian Tel:	Email:
Secondary Next of Kin/Guardian Name:	<input type="checkbox"/> Same address as above
Relationship to student?	
Secondary Next of Kin/Guardian Tel:	Email:
Are you currently or have you recently been in foster care or in care of the local authority? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If 'Yes', which Local Authority looks after you?	Do you live independently? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of social worker/support worker?	Are you a young carer? <input type="checkbox"/> Yes <input type="checkbox"/> No

ETHNICITY DETAILS

Please tick one box which best describes your ethnic origin:

(The College requires this information to monitor Applications with regard to its Equal Opportunities Policy)

White

- English/Welsh/Scottish/Northern Irish/British (31)
 Irish (32)
 Gypsy or Irish Traveller (33)
 Any other White background (34)

Asian/Asian British

- Indian (39) Pakistani (40)
 Bangladeshi (41) Chinese (42)
 Any other Asian background (43)

Black/African/Caribbean/Black British

- African (44) Caribbean (45)
 Any other Black/African/Caribbean background (46)

Mixed/Multiple Ethnic Group

- White and Black Caribbean (35)
 White and Black African (36)
 White and Asian (37)
 Any other Mixed/Multiple Ethnic background (38)

Other Ethnic Group

- Arab (47) Any other ethnic group (98)
 Do not wish to declare (99)

RESIDENCY DETAILS

Nationality:
Have you lived in the UK for the last 3 years? <input type="checkbox"/> Yes <input type="checkbox"/> No
If 'No' which country did you live in previously:
Date of entry into UK: DD / MM / YYYY

Please note: You will be required to provide evidence of residency status.

DISABILITIES, MEDICAL CONDITIONS & LEARNING SUPPORT DETAILS

Have you been diagnosed with a learning difficulty or disability or medical condition and need support with your learning?

Yes No Prefer not to say (98)

Learning difficulty

- Autism Spectrum Condition (14)
- Dyscalculia (13)
- Dyslexia (12)
- Mild/moderate learning difficulty (10)
- Severe learning difficulty (11)

- Speech, language and communications needs (17)
- Other specific learning difficulty (96)

Please provide details: (eg Dyspraxia)

Disability or medical condition

- ADD/ADHD (95)
- Aspergers Syndrome (15)
- Asthma (95)
- Diabetes (95)
- Disability affecting mobility (06)
- Epilepsy (95)
- Hearing impairment (05)
- Mental health difficulty (09)
- Down Syndrome (18)

- Other physical disability (93)
- Profound complex disabilities (07)
- Social and emotional difficulties (08)
- Temporary disability after illness or accident (16)
- Visual impairment (04)
- Other disability (97) **Please provide details:**

Please specify the severity of your condition or state the main condition if you have ticked more than one box:

Do you think you require support or adaptations in College? Yes No

Do you have an Education Health & Care Plan* (EHCP)? Yes No

If Yes, who is your Local Authority?

Are you known to a safeguarding or pastoral team? Yes No

Please specify any prescribed medication you are taking:

Please list any allergies:

* We will need a formal consultation with your home Local Authority before arranging a course interview to be able to meet your support needs.

COURSE DETAILS

Where are you applying to study? (Tick one box only)

East Surrey College John Ruskin College

Please state which course(s) you wish to study as indicated in the course guide:

1.

2.

Please tick here if you are unsure about which course to choose and if you would like an Information, Advice and Guidance interview prior to application

What are your career or higher education aims? (if known):

EDUCATION

Have you attended East Surrey College or John Ruskin College before? Yes ESC Yes JRC No

If 'Yes', which course did you take?

Name of present or last school or college?

Address:

Postcode:

Dates of attendance (state Month and Year): from MM / YYYY to MM / YYYY

PREVIOUS STUDIES: examinations taken or to be taken – if none, please write NONE

Subject and Level (BTEC/GCSE/AS/A Level or other qualification)

Grade Passed / Predicted Year of Examination

Subject and Level (BTEC/GCSE/AS/A Level or other qualification)	Grade Passed / Predicted	Year of Examination

REFERENCE

Please provide the name and address of someone who could give you a reference. If you are at school or have left this year, this could be your Head Teacher or Head of Year/House. If you have a recent pupil reference from your school, please attach a copy to this form. If you are a mature student, please provide the name and address of a personal or work referee.

Title: First Name(s): Surname:

Address:

Postcode:

Daytime Tel. Number:

Email:

DECLARATION OF CRIMINAL CONVICTIONS

Do you have any convictions, cautions, reprimands, final warnings or pending court cases which are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)?

Yes No

As a duty of care to staff and students, the College reserves the right not to enrol a person where there is evidence that they could be a threat or danger to others. Declaring convictions may not prevent you from being offered a place but failure to disclose something of which we later become aware could result in disciplinary action or your enrolment being cancelled.

MARKETING EVALUATION

Are you a current student of: (please tick box) East Surrey College John Ruskin College Neither

Where have you seen marketing promotions for your course? (please tick one box only)

- | | | |
|---|--|---------------------------------------|
| <input type="checkbox"/> Advert: Billboard/Bus/Tram/Press | <input type="checkbox"/> Family or Friend recommendation | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Email or Leaflet | <input type="checkbox"/> Job Centre Plus | <input type="checkbox"/> Website |
| <input type="checkbox"/> Employer | <input type="checkbox"/> School or College Event | |

CONFIRM YOUR APPLICATION

I declare that to the best of my knowledge the information I have given is a true and correct record and I give my consent to the College processing this information in accordance with GDPR and the Data Protection Act 2018.

I understand that some of the information requested will be stored and may be made available to the Education and Skills Funding Agency (ESFA), on behalf of the Secretary of State for the Department of Education (DfE). For the purposes of the Data Protection Act 2018, the DfE is the data controller for personal data processed by the ESFA. Your personal information is used by the DfE to exercise its functions and to meet its statutory responsibilities, including under the Apprenticeships, Skills, Children and Learning Act 2009 and to create and maintain a unique learner number (ULN) and a personal learning record (PLR).

For more information about how we process your data, and information relating to exercising your individual rights please see our privacy notice at: www.esc.ac.uk/about-esc/gdpr-and-privacy

Further to the above statement, East Surrey College Corporation t/a Orbital South Colleges requires permission from you to share your data with your secondary school for monitoring and research purposes.

I give permission for my data to be shared with my secondary school, which will be used for reporting on student destinations once I have progressed onto higher education or work:

Yes No

IMAGERY

On occasion you may be photographed/filmed at an event, in your classroom or around the College. Your image, name and/or coursework may be used to celebrate student success or to promote courses and the work of the Colleges.

I give permission for East Surrey College Corporation t/a Orbital South Colleges to publish my image, name and/or coursework in any printed and/or electronic promotional materials. The Colleges will not utilise my personal data in a defamatory manner and shall keep it secure throughout the period of its use. I understand that I can withdraw my permission at any time although I am aware any such published material will not be recalled if I choose to withdraw my consent.

Yes No

MAILING LIST

We would like to keep you up-to-date with the latest news, events and course launches by joining our mailing list.

Yes please, I'd like to join the mailing list
 No thanks, I don't want to join the mailing list

I am happy for the College to contact me by:

Email Post Phone

You can unsubscribe at any time by clicking the link in the footer of our emails or by emailing marketing@esc.ac.uk. If you would like more information about GDPR, please visit the policy pages on our website or visit www.ico.org.uk.

I apply for admission as a student to: *(please tick one box)* East Surrey College John Ruskin College

I confirm that the information I have given is a true and correct record and I give my consent to process this information in accordance with GDPR and the Data Protection Act 2018.

Signature of Applicant:

Date:

Signature of Parent/Guardian (if under 16):

Date:

If you have any queries regarding this form, please contact Client Services.

SUPPORTED BY
MAYOR OF LONDON


Education & Skills
Funding Agency

OFFICE USE ONLY

Date Received:

Reference Requested:

EBS Number:

Date Acknowledged:

Reference Received:

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