



www.esc.ac.uk/higher-education

Higher Education & Professional Courses

2016-2017

Working in Partnership with



University of Brighton



OPEN EVENTS

Come along to see the College facilities and speak to tutors

WEDNESDAY 24 FEBRUARY 2016, 17:30 - 20:00

SATURDAY 18 JUNE 2016, 10:00 - 14:00

 Attend a Higher Education Information Session

 Attend the Welcome Talk from Jayne Dickinson - Principal and Chief Executive

 Go on a tour and see our fantastic facilities

Pre-register online up to two weeks prior to an Open Event via the website

www.esc.ac.uk



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Quality

Openness

Innovation

Responsibility

Aspiration

Clarity

High Quality Education



“Courses are very well managed and set within a reflective environment, and are continually evaluated, refined and enhanced.”

University of Brighton Partner
College Review, 2014

UNIVERSITY OF BRIGHTON PARTNER COLLEGE REVIEW, 2014

The Panel noted the **very high student retention rate of 93%** (and **pass rate of 91.8%**) in 2012/13 and commended the College for this.

The Panel felt that this demonstrated that staff and the College were clearly doing a very good job in the Higher Education courses that they provided.



www.esc.ac.uk



University of Brighton

WORKING IN PARTNERSHIP WITH THE UNIVERSITY OF BRIGHTON

The College has worked with the University of Brighton since 2008. As one of the region's most professionally focussed institutions with a history of economic and social engagement, the University was the natural partner for the majority of our degree programmes.



Commendations received for:

“The dedicated, enthusiastic and committed tutors who enhance the student learning experience.”

“The high levels of student progression and retention.”

**University of Brighton Partner
College Review, 2014**

Meet our Students



FREDDY CEELY HNC CONSTRUCTION

Freddy is currently studying HNC Construction following his successful completion of Level 3 Extended Diploma in Construction, where he achieved distinctions. He is working at Interserve Construction Paragon as the Construction Manager/Site Manager on the three building refurbishment project for BMW Headquarters in Farnborough.

Freddy values the industry experience of his tutors and the knowledge to explain procedures that take place on site. He added: "The teachers have also been encouraging and engaging and have always directed us and pushed us in the right way."

FAYE BOOTH HND THEATRICAL, MEDIA & SPECIAL EFFECTS MAKE-UP

Faye received the Special Achievement Award - Certificate of Excellence for her HND. During her course, Faye competed against professionals and was placed in several national competitions.

She is currently working in the new Estée Lauder pop-up store in Shoreditch as well as doing freelance work as a Make-Up Artist and Facepainter, including facepainting for the Rainforest Cafe in London.

Faye commented that as she was taught a variety of skills and techniques on the HND, she is able to confidently carry out a variety of different jobs each with different themes and looks. She added that the knowledge from the course helps her to understand products well, come up with new ideas and go beyond what is expected in her job role.





Students felt that the courses were excellent and were happy to recommend them to friends and colleagues.

**University of Brighton Partner
College Review, 2014**

REBECCA HART BUSINESS FOUNDATION DEGREE (FdA)

Rebecca progressed to the Business Foundation Degree (FdA) from the Level 3 Business Diploma at East Surrey College. During her Level 3 course Rebecca was selected to work on a part-time work placement in the HR department at Winterbotham Darby. The company were impressed with her performance and she is now working there as an HR Administrator whilst studying the Business Foundation Degree (FdA) at the College.

She values the flexibility of being able to continue her studies alongside developing her career. Rebecca commented that the modules taught during her course are reflected in the workplace and so she has the opportunity to put theory into practice.

Rebecca plans to do the BSc Business (Hons) Top-up after completion of her Foundation Degree.



JAMES BECKETT HND MUSIC PRODUCTION

James studied ND Music Technology and HND Music Production courses at ESC and graduated in 2013. He now works as a freelance musician – both playing piano and keyboard and writing music with other artists. James mainly does session work in the recording studio – playing with other bands and artists as well as contributing to writing. He also plays frequently at corporate events, including a few gigs with Shane Ritchie! James is currently performing and writing music with an instrumental band, Hot Border Special.



The Right Choice for Higher Education



INDUSTRY STANDARD TRAINING

As a highly respected vocational college, we recognise the importance of ensuring that all courses meet the demanding training standards of modern industry.

Courses are regularly reviewed and training is tailored to the future careers of students.



HIGHLY PERSONALISED LEARNING

At East Surrey College you are not just a face in the crowd. We work hard to ensure that each of our students feels like an individual.

You will benefit from highly personalised learning. The use of different teaching methods such as experimentation, active participation and focussed study ensures that everyone stays motivated and inspired.





BUSINESS LINKS

Working relationships with a range of businesses and professional organisations helps to support students in developing relevant and current skills for their chosen career path.

ADVANTAGES OF STUDYING HE AT COLLEGE

- // Smaller classes mean you get more individual attention and support than at university
- // Courses offered at Level 4 and above at a local venue
- // Lower tuition fees than universities
- // Classes are all timetabled on the same day(s) allowing for work and/or childcare to be organised around them
- // More flexible entry requirements than university (although students must perform well to gain access to top-up years and Honours Degree programmes)



DEVELOP YOUR CAREER PROSPECTS

Build on your existing skills and develop your career whilst maintaining your existing commitments, and save money on travel.

Our Higher Education students have excellent completion rates, whether they choose to continue their study at a higher level, progress into employment or to higher positions at work.

LOCAL TO YOU

For many, East Surrey College is their local source of Higher Education.

We are committed to providing the local community with first class learning and development opportunities.

The Right Venue

We continue to invest in creating a world-class vocational learning environment. Our contemporary building enables us to deliver unparalleled learning opportunities in a wide range of vocational areas, allowing our students to practise their skills in a realistic work environment.

This continued investment in our resources enables East Surrey College to keep up to date with the cutting edge of professional practice.



LEARNING RESOURCES

The Learning Resource Centre has space for individual and group study and to support taught lessons. There is also a dedicated area for Higher Education students. Subject specific facilities allow you to hone your practical skills in a realistic modern professional environment.

Electronic resources and learning support materials are available through eZone (Virtual Learning Environment for students)

FACILITIES

- // Landscaped Summer gardens
- // Stylish café and handy shop
- // A well equipped fitness suite (free to use) and sports hall with a range of court options
- // Fully equipped studios for a range of disciplines at Reigate School of Art
- // Professional Escape Hair, Beauty & Spa Salons and Theatrical, Media and Special Effects Make-Up studios
- // Well equipped engineering and construction workshops





The College building, arranged around a large enclosed atrium, fosters an inclusive and unified community of students with access to all the resources necessary for a positive college experience.

TRAVELLING BY PUBLIC TRANSPORT

- // Less than 30 minutes by train from London Victoria Station
- // Only 12 minutes by train from East Croydon Station
- // 20 minutes walk from Redhill Train and Bus Stations and Redhill town centre
- // Bus routes 357, 405 and 430 stop outside the College
- // Visit www.travelsmartsurrey.co.uk to plan your journey
- // Discounted travel on selected journeys for students in full-time education. More information at www.16-25railcard.co.uk



TRAVELLING BY CAR OR BIKE

- // Only 5 minutes by car from M25 Junction 8
- // Student car parking available on a limited basis
- // Bicycle racks are provided on site

How to Apply

Please check the course information carefully to determine whether you are applying for a **full-time** Higher Education course or a **part-time** Higher Education or Professional course (shown in the Key Facts section of the course page). Minimum entry requirements for each course are also stated in the Key Facts on the course pages.



FULL-TIME COURSES

Applications for full-time Higher Education courses must be made **via the UCAS website** (www.ucas.com/apply) quoting our **UCAS College code E32** - until Clearing is entered on 30 June 2016.

CLEARING

Applications made after 30 June 2016 for all Higher Education and Professional courses should be **direct to the College.**

Application forms are available from the College website www.esc.ac.uk or via Client Services (01737 788444).

PART-TIME AND PROFESSIONAL COURSES

If you are applying for a part-time Higher Education or Professional Level course you should **apply direct to the College.**

Application forms are available from the College website www.esc.ac.uk or via Client Services (01737 788444).

INTERVIEWS

Everyone applying will be expected to attend an interview prior to being offered a place on the course.



Advice and Support

East Surrey College is a friendly and dynamic place to learn, develop and achieve your full potential. Students have access to dedicated help and support from the Client Services team throughout the year.

The College Safeguarding Officer is based in Client Services and provides a confidential personal support service to any students that need it.

A free and confidential counselling referral service is also available to all students.

Further information or advice and guidance is offered in a variety of areas including:

- // **National Careers Service** provides information, advice and guidance for all students
- // **Financial advice and support** - including advice on applying for additional funding from the Student Loans Company for students with disabilities. Disabled Students' Allowances (DSAs) are grants to help pay the essential extra costs you may have as a direct result of your disability (including mental health conditions or specific learning difficulties). Students do not need to pay these back. Visit www.gov.uk/studentfinance for more information.



**ALL ENQUIRIES
ARE DEALT WITH
IN AN IMPARTIAL,
CONFIDENTIAL AND
TRANSPARENT WAY**

Finance



FINANCIAL SUPPORT AND ADVICE

East Surrey College's Client Services Team offers advice on a one-to-one basis on financial matters, including details of fees, student loans and any additional bursaries.

If you are not eligible for financial support you will need to pay for the course privately which could include a contribution from your employer.

Instalment agreements are available on request for course fees totalling more than £400. In all cases 25% of the fee will be due on enrolment. The remaining 3 equal payments are payable in October, January and March.

If your employer has agreed to pay for all or part of your course please contact Client Services for details of an **Employer/Sponsor Undertaking Form** or download a form directly from www.esc.ac.uk. The signed form must be presented at enrolment. Once finalised, the College will invoice your employer for your tuition fees.

**IF YOU HAVE ANY
FINANCIAL QUERIES
THE CLIENT
SERVICES TEAM WILL
BE HAPPY TO ASSIST.**

**PLEASE CALL
01737 788444 OR
VISIT US AT THE
COLLEGE.**



FEES AND OTHER FINANCIAL INFORMATION

Details of fees for individual courses are available from course leaders.

East Surrey College will publicise HE course fees, any additional bursary details and outreach policies on its website at www.esc.ac.uk/higher-education

- // **Course information** leaflets (including details of fees) are available from Client Services and Academic Departments
- // **Bursary information** leaflets will be available from Client Services
- // **Fees, additional bursaries and Student Loans** information will be included in interviews and relevant external briefings at schools and publicity events
- // Any **updates on the College fees policies** will be sent to relevant partner organisations
- // **All applicants receiving an offer** of a place will be advised in writing of the fees that will apply to them, and of the nature and level of support that is available

STUDENT LOANS

Full-time students from the EU who are studying for their first degree or other higher education course can apply to the **Student Loans Company** for a Tuition Fee Loan for the full amount (this will be paid directly to the College). Additionally if you are a UK student you can apply for a Maintenance loan (to cover living costs).

Part-time students from the EU studying for their first degree or other higher education course can also get a Tuition Fee Loan, but are not eligible to apply for a loan to cover living costs.

Additional funding and support is available from the Student Loan Company for students with disabilities through the Disabled Students Allowance.

Evidence of an approved loan must be provided at enrolment in the form of the **Payment Advice letter** provided by the Student Loans Company.

FURTHER DETAILS OF STUDENT LOANS AND HOW TO APPLY CAN BE FOUND VIA WWW.DIRECT.GOV.UK/STUDENTFINANCE ADVICE SESSIONS CAN ALSO BE BOOKED THROUGH CLIENT SERVICES.

Qualifications

Honours Degree Top-Ups are provided by both Universities and Further Education colleges, and are validated by a specific University. They are usually only available to graduates of a specific FdA who have achieved at least a Merit profile (over 60%). They represent the final year of an undergraduate degree.



Foundation Degrees (FdA or FdSc)

are provided by both Universities and Further Education colleges. In the case of the latter, they are validated by a specific University, and are essentially the first two years of an undergraduate degree. In most cases, students who perform well will have the opportunity to 'top-up' to full Honours Degrees (BA or BSc) by completing a third year at the awarding University.



A **Higher National Diploma (HND)** is equivalent to two years of University level study. This is normally delivered full-time over two years. HNDs are most common in vocational subject areas. An HND can often be completed in one year, if a relevant HNC is held by the candidate. It is sometimes possible to gain entry to Year 2 or Year 3 of a University degree programme with an HND.

A **Higher National Certificate (HNC)** is equivalent to one year of University level study, in a vocationally oriented subject, normally delivered full-time in one year, or part-time over two years. An HNC can allow entry to Year 2 of a Higher National Diploma in many cases.

Professional Courses are Level 4 or 5 qualifications accredited by various awarding bodies such as AAT, City & Guilds or CIPD etc, typically completed on a part-time basis. Particularly beneficial for those looking for accreditation in various industries or to progress in their profession. Successful completion of the qualification can lead to progression onto higher level courses.

Access to HE

Access to HE Diploma qualifications prepare students to study at degree level.

These Level 3 courses are designed for adults that are planning to study a higher education level course but do not currently hold a suitable Level 3 qualification.

East Surrey College Access Diplomas are an approved route to higher level qualifications, training programmes and University degrees within health-related professions, sciences and construction/engineering.



EAST SURREY COLLEGE OFFERS ACCESS TO HE COURSES IN:

- // Access to Construction/Engineering
- // Access to Nursing & Health Related Professions
- // Access to Science
- // Access to Social Work

**THE ACCESS
TO HE DIPLOMA
IS WIDELY
RECOGNISED BY
UK UNIVERSITIES**

Art, Design & Media

Reigate
School
of Art

Graphic and
Digital Design
HND

Music and Sound
Production
Foundation
Degree (FdA)

Photography HND

Theatrical,
Media & Special
Effects Make-Up
HND

Ed Ballingal studied Photography at East Surrey College for 4 years, initially on the Level 3 Extended Diploma, and then progressing to **HND Photography**. During the HND Ed developed his confidence and his distinctive documentary and editorial photographic style. This enabled him to gain a place on a **3rd Year BA Top-up** course where he will be able to continue to progress as a photographer.



"The Potter", Ed Ballingal



The Annual Diploma Show showcases the best student work and the exhibition is open for public viewing

"Excellent facilities which support Levels 4 and 5 education"

"Experienced and well qualified staff"

**External Examiner, 2015
Art and Design**



www.esc.ac.uk

Graphic and Digital Design

HND

Course Overview

This course will provide you with the critical, analytical powers and design skills to adapt and respond to the fast changing world of communication. The course is designed to enable you to develop as a Graphic Designer with a skillset which enables you to work within a digital environment.

The dynamics of the group will encourage you to acquire a range of transferable skills, enabling you to operate autonomously or as part of a team. We deliver projects that explore conceptual ideas and encourage the development of craft both physically and digitally. You have the use of a wide range of facilities at the College in combination with digital apparatus.

On completion of the course you will be able to seek employment as a Digital Designer with a portfolio that will reflect the diverse graphic design that you learn throughout the course.

Assessment

The assessment is at unit level. Once you have achieved the required number and combination of units you will gain the qualification. Work is assessed against a set of learning outcomes for the unit and also against a set of assessment criteria. Each unit will be graded as a Pass, Merit or Distinction.

Modules

Modules cover a range of projects that are based on traditional Graphic Design skills and applying them to the digital environment.

Modules include: Design and Creative Thinking for Interactivity//Motion Graphic Design//Typographic Studies//Design for Branding//Print Design

Where does it lead?

Employment in the graphic design industry or onward progression to Degree Top-up courses at other institutions.

Prior students have gained full-time employment directly from the HND course in both graphic and packaging companies dealing with print and digital media. Graphic designers have also gained work as freelance designers.

As part of the course, students are exposed to 'live' outside briefs and have the opportunity to enter student awards (RSA, D&AD and Penguin).



KEY FACTS

FULL-TIME

DURATION: 2 Years

FEES: On application

APPLY: Via UCAS

UCAS COURSE CODE: 022W

MINIMUM ENTRY REQUIREMENTS:

Ideal for those who have already achieved a degree of skill and confidence within Art & Design, demonstrated through a portfolio of work.

Applicants will be expected to hold one or more of the following qualifications: a BTEC Diploma in Foundation Studies Art & Design or a National Diploma in an Art & Design subject. Applicants without the above but holding an 'A' level in an Art & Design subject at grade C or above will also be considered. Interested students with other forms of prior learning are encouraged to apply.

Applicants are expected to have a portfolio at interview.



KEY FACTS

FULL-TIME

DURATION: 2 Years

FEES: On application

APPLY: Via UCAS

**UCAS COURSE
CODE:** W374

MINIMUM ENTRY REQUIREMENTS:

Level 3 qualification in
a related subject, and/
or appropriate industry
experience.

Music and Sound Production

Course Overview

The Foundation Degree in Music and Sound Production is designed to prepare students for careers in various areas of the sound and music industries, and to provide a route to an honours degree top-up.

The course is set within the context of contemporary production practice and aims to develop both technical and critical skills. It is delivered by a team of experienced lecturers all of whom are current industry practitioners.

Assessment

Assessment of knowledge and understanding is continuous and covered by specific projects staged throughout the year. Evidence may be written, spoken, practical artefacts or a combination of all three. Students are given written and verbal feedback and action points with emphasis on formative assessment.

Modules

Basic Principles of Sound//Recording Studio Engineering//Computer Music and Sound Production//Contemporary Music History// Practical Skills for Radio Production//Live Sound Production//Sound for Film and Television// Entrepreneurial Approaches to Career Development//Research Techniques//Applied Music Production Techniques



Where does it lead?

The course aims to provide students with the skills needed for employment in the sound and music industry, or for progression to further degree level study at other institutions.

Pathways into a variety of careers include sound engineering, record production, live sound and music management.

Photography

HND

Course Overview

The HND Photography course emphasises the creative use of photography across a wide range of subject areas. The course encourages exploration of contemporary photographic practice, and includes critical and contextual studies. Traditional photographic techniques are investigated, as well as digital image manipulation.

Students gain vocational skills through the integrated business practice and professional studies units. A key aim of the course is to help students build a personal and creative portfolio of work, with which they can progress onto their chosen pathway.

Assessment

The course is continuously assessed through assignments and projects. There are no exams, but there are critical and contextual written projects which support and integrate with the practical photographic assignments.

Modules

Digital Image Creation and Development//Visual Communication//Contextual Studies//Location Photography//Professional Practice//Critical Studies//Press Photography and Photojournalism//Project Design, Implementation and Evaluation

Where does it lead?

Having built up experience throughout the two years of the course, students may choose to undertake further studies, by applying for a Top-up degree.

There is a range of 3rd Year only BA Top-up courses onto which HND Photography students consistently progress.

Additionally other universities consider this HND qualification as a strong basis for entry into the 2nd year of their degree.

Students who wish to pursue industry related employment, or freelance work, will be given support and guidance in how to undertake their career pathway choice.

www.esc.ac.uk

KEY FACTS

FULL-TIME

DURATION: 2 Years

FEES: On application

APPLY: Via UCAS

UCAS COURSE CODE: 046W

MINIMUM ENTRY REQUIREMENTS:

Either Foundation Diploma in Art & Design; Level 3 Extended Diploma in Photography; or 3 'A' levels (one in a relevant subject).

Mature applicants are always considered. In all cases successful applicants will show a strong portfolio of work in their interview.



Chris Hendry, HND Photography

Theatrical, Media & Special Effects Make-Up

KEY FACTS

FULL-TIME

DURATION: 2 Years

FEES: On application

APPLY: Via UCAS

UCAS COURSE CODE: W452

MINIMUM ENTRY REQUIREMENTS:

Candidates would normally possess at least three 'A' levels or an appropriate VTCT, City & Guilds or a BTEC qualification at Level 3, or a Foundation Diploma in Art and Design.

Mature students who do not meet these formal entry requirements are welcome to apply and may be enrolled at the course leader or Head of Department's discretion. All candidates will be expected to bring a portfolio of make-up and/or art work to their interview.

Course Overview

This two year Higher Education course enables students to develop a full awareness of the creative and media industries to learn the technical skills required to work as a specialist make-up artist and to build a professional portfolio. There will be both practical and theoretical sessions. With an emphasis on the use of modern and traditional technology and the development of professional skills.

During the course you will study specialist make-up, wig dressing, body painting, prosthetic making and applications and photographic styling.

Assessment

Assessment of knowledge and understanding will be continuous and covered by specific assignments and projects throughout the academic year.

Assessment methods will be varied and include written work, practical assignments and the generation of ideas and proposals to meet a specific work related brief. Deadlines are important and will be strictly enforced in line with industry and higher education expectations.

Modules

Introductory Make-Up Studies//Contextual Studies//Professional Practice//Television and Film Hair and Make-Up//Character Make-Up and Wig Dressing//Special Effects Make-Up//Body Painting//Business and Professional Practice//Prosthetic Making and Applications//Properties of 3D Materials//Costume Design Concept and Styling// Drawing Techniques and Processes in Art and Design//Integrated Final Major Project



Where does it lead?

The course is designed to support careers within the theatre as well as in film and television, but will also include aspects of fashion and work in other creative industries.

As the College is less than 20 miles from London, full-time HND students will be well prepared for careers within London's fast growing creative industry sector. Conversion from HND to a BA (Hons) degree is also possible for successful students.

www.esc.ac.uk



Helen Mullings recently graduated with the **Aviation Foundation Degree (FdA)** with overall Distinction and also achieved the Higher Education Academic Development and Excellence Award.

Helen works at Gatwick Airport as a Passenger Service Agent for Virgin Atlantic Airways.

Helen commented that she can now put into practice the knowledge she learned during her Foundation Degree.

Aviation, Travel & Events

The programme is vocational and aligned to aviation management studies and as such the academic standards are robust.

**External Examiner, 2015
Aviation**



**Aviation
Operations
Management
Foundation Degree
(FdA)**

**Aviation
Operations
Management BSc
(Hons) Top-up**

**Event and Tourism
Management
Foundation Degree
(FdA)**

**Travel and Tourism
Management
Foundation Degree
(FdA)**



East Surrey College is leading the way in creating the next generation of aviation, travel and tourism professionals. As an Aviation Skills Navigator® College it has the lead responsibility for the South East region, in partnership with the Aviation Skills Partnership (ASP)



KEY FACTS

FULL-TIME

DURATION: 2 Years

FEES: On application

APPLY: Via UCAS

UCAS COURSE

CODE: N853

MINIMUM ENTRY REQUIREMENTS:

'A' levels or equivalent (eg National Diploma) or a minimum of 160 UCAS points. A satisfactory interview will also be required.

Mature students without the above qualifications are welcome to apply to this course if they have sufficient professional experience. It may be possible to accredit prior learning for some modules (depending on level and learning outcomes).

Aviation Operations Management

Course Overview

This professionally-focussed specialist degree course, accredited by the University of Brighton, develops the skills, knowledge and understanding that provide a comprehensive education in the business and operational practices of the aviation industry. It is designed for people working in, or intending to work in, the airline and airport sectors. Students will be required to analyse aviation organisations in order to give a practical dimension to assignments, sometimes working in small groups or on their own. Aside from what you learn in class, assessments are designed to help you develop personal qualities, such as a responsible, independent, and co-operative approach to working on your own and in teams, which are vital skills in the aviation industry. The course is vocational because it uses practical activities, such as real-world scenarios, techniques and business presentations that should help you to become a more confident senior administrator or manager.

Assessment

The course is continuously assessed through a wide variety of assignments, projects and exams as appropriate to the subject matter. Deadlines will be strictly applied to the submission of work, as is university and industry practice.

Modules

Structure and Environment of Aviation Industries// Service Operations Management//Civil Aviation Regulation and Legislation//Financial and Business Environments//Services Marketing and Customers// Personal and Academic Development//Aviation Operations in Practice (Placement)//Airline and Airport Operations//Managing Health & Safety and Security//Leading and Managing Teams// Emergency Operations Management



Where does it lead?

Your ability to contribute to an aviation organisation will increase and will apply to careers in airlines, airports and government bodies. You could demonstrate the potential to move quickly to supervisory and management roles. It is also a well regarded qualification for progression to the 3rd year of an Honours Degree.

Aviation Operations Management (Top-up)

BSc
(Hons)

Subject to validation by



University of Brighton

KEY FACTS

FULL-TIME

DURATION: 1 Year

FEES: On application

APPLY: Direct to College

ESC COURSE CODE: BHBE1218XA

MINIMUM ENTRY REQUIREMENTS:

Aviation Operations Management Foundation Degree (FdA) with Merit profile (60% plus).

A satisfactory interview will also be required.

Course Overview

This course, subject to validation by the University of Brighton, provides an educational link between Aviation Operations Management Foundation Degree (FdA) and Honours Degree level study allowing suitably qualified FdA graduates the opportunity to attain a BSc (Hons) degree from the University of Brighton.

You will build on your previous knowledge gained on the FdA course, and we seek to provide you with an imaginative and interesting educational experience, to boost progression within careers in the aviation industries. The BSc (Hons) Top-up will prepare you for the knowledge and skills required in the dynamic airline and airport business environment, and you will develop a broad range of relevant research and lifelong learning skills to enable you to make an effective contribution in your career.

Assessment

The course is continuously assessed through ongoing assignments, project/dissertation work, and practical exams as appropriate to the subject. Deadlines will be strictly applied to the submission of work, as is university and business practice.

Modules

Academic Skills//Dissertation or Project//Strategic Management of Airlines and Airports// Selecting and Developing Staff//Employee Relations in Aviation//Management, Innovation and Change in an Aviation Context//Business Analysis, Planning and Evaluation//Globalisation and the International Aviation Market//Digital/Online Media and Marketing

Where does it lead?

Employment opportunities enhanced by your increasing ability to contribute to an aviation organisation will range from careers in Operations, Human Resources, Finance and Marketing. You could quickly demonstrate the potential to move to management roles. You may also choose to progress to higher level professional qualifications in Accounting, HR or Marketing.





KEY FACTS

FULL-TIME

DURATION: 2 Years

FEES: On application

APPLY: Via UCAS

UCAS COURSE

CODE: N832

MINIMUM ENTRY REQUIREMENTS:

'A' levels or equivalent (eg National Diploma) or a minimum of 160 UCAS points. A satisfactory interview will also be required

Mature students without the above qualifications are welcome to apply to this course if they have sufficient professional experience. It may be possible to accredit prior learning for some modules (depending on level and learning outcomes).

Event and Tourism Management

Course Overview

This professionally-focussed programme, accredited by the University of Brighton, will develop the skills to provide a sound education in management in the event and tourism industries. This vocational course uses practical activities such as real-world techniques and business presentations to help you develop personal qualities. These include embracing a responsible, independent, and co-operative approach to working on your own and in groups, which are vital skills in the industry.

Students will be required to analyse event and tourism businesses in order to give a practical dimension to projects and assignments, sometimes working in small groups to present your ideas.

Assessment

The course is continuously assessed through ongoing assignments, projects and exams as appropriate to the subject. Deadlines will be strictly applied to the submission of work, as is university and business practice.

Modules

Event Industry//Tourism Industry//People and Organisations//Managing a Service Business //Relationship Management//Introduction to Research Methods and Preparation for Placement// Principles and Practice of Research Methods//Work Placement //Trends & Issues in Event and Tourism Industry Management//Creative Business Planning//Digital and Social Media Marketing// Sustainable Tourism//Managing Risks and Security in the Events Industry//Events Sponsorship and Fundraising



Where does it lead?

Employment opportunities range from careers in companies running tourist events, hotels and other venues, and tour operators; as well as the potential to move quickly to supervisory and management roles. On successful completion of the course at Merit level or above, you can progress onto the 3rd year of an Honours Degree. University of Brighton provide a Top-up year specifically for this qualification, leading to a full Honours Degree.

www.esc.ac.uk

Travel and Tourism Management

FDA

Validated by



University of Brighton

Course Overview

This professionally-focussed programme, accredited by the University of Brighton, will develop the skills to provide a sound education in management in the travel and tourism industries.

This vocational course uses practical activities, such as real-world techniques and business presentations to help you develop personal qualities. These include embracing a responsible, independent, and co-operative approach to working on your own and in groups, which are vital skills in the industry.

Students will be required to analyse travel and tourism businesses in order to give a practical dimension to projects and assignments, sometimes working in small groups to present your ideas. Students are required to carry out a work placement in the first year in conjunction with their Travel and Tourism Management studies.

Assessment

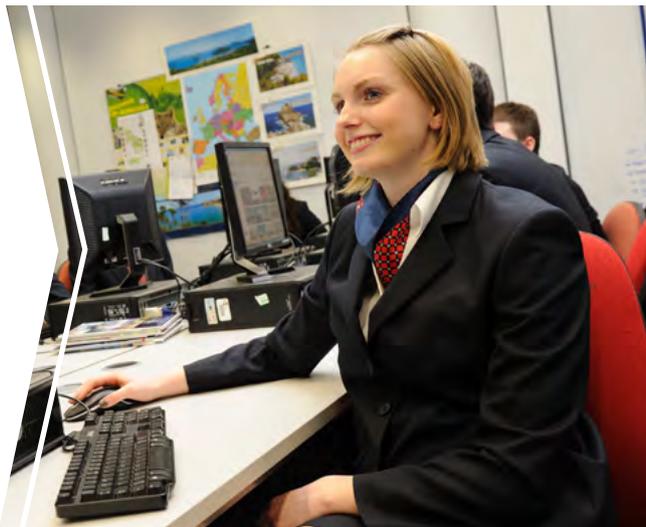
The course is continuously assessed through assignments, projects, role plays, debates and exams, as appropriate to the subject matter. Deadlines will be strictly applied to the submission of work, as is university and industry practice.

Modules

Travel Industry//Tourism Industry//People and Organisations//Managing a Service Business// Relationship Management//Introduction to Research Methods and Preparation for Placement// Principles and Practice of Research Methods//Work Placement//Trends & Issues in Travel and Tourism Management//Travel Operations and Transport// Creative Business Planning//Digital & Social Media Marketing//Sustainable Tourism

Where does it lead?

Employment opportunities range from careers in airlines, hotels, tour operators and travel agencies, as well as the potential to move quickly to supervisory and management roles. On successful completion of the course at Merit level or above, you can progress onto the 3rd year of an Honours Degree. University of Brighton provide a Top-up year specifically for this qualification, leading to a full Honours Degree.



KEY FACTS

FULL-TIME

DURATION: 2 Years

FEES: On application

APPLY: Via UCAS

UCAS COURSE CODE: N890

MINIMUM ENTRY REQUIREMENTS:

'A' levels or equivalent (eg National Diploma) or a minimum of 160 UCAS points. A satisfactory interview will also be required.

Mature students without the above qualifications are welcome to apply to this course if they have sufficient professional experience.

Business & Professional Courses

Business Foundation Degree (FdA)

Business BSc (Hons) Top-up

Internet Software Development Foundation Degree (FdSc)

AAT Accounting Level 4 Diploma

Accounting Higher Apprenticeship

CIPD Certificate/ Diploma in Human Resource Management

Human Resources Management Higher Apprenticeship

Management Level 5 Diploma

Dale Lindon is currently in his second year of the **Business Foundation Degree (FdA)** after completing Level 3 AAT and Level 3 Business courses at ESC. He currently works as an Accounting Technician for UK Power Networks.

Dale appreciates the professional approach to the course, adding that there is a good ratio of work based assessments to academic research. Dale plans to study ACCA and a Global MBA on completion of the course.



Courses accommodate all students with classes timetabled to fit around work and other commitments.

Students appear to have enjoyed and benefited from the course, producing a good range of interesting work to meet the learning outcomes.

External Examiner, 2015 Business



Business

FDA

Validated by



University of Brighton

Course Overview

This practical, work related course, accredited by the University of Brighton, develops the necessary skills and knowledge to provide a sound education in the fundamentals of business. Students will be required to analyse real businesses in order to give a practical dimension to projects and assignments, typically working in small groups to present ideas. Assessments are designed to help you develop personal qualities, such as a responsible and co-operative approach to working on your own and in groups, which are vital skills in business.

This vocational course uses practical activities, such as real-world techniques, presentations and involvement in local business. You will be given many opportunities to demonstrate and expand your interest in current affairs and the business world.

Assessment

The course is continuously assessed through ongoing assignments, projects and exams appropriate to the subject. Deadlines will be strictly applied to the submission of work, as is university and business practice.

Modules

Understanding Organisations//Business Environment//Business Decision Making (Statistics)//Accounting in Business//Marketing//Personal Development Planning//Business Law//HR Management//Professional Practice (Placement)//Business Practice (Entrepreneurship) //Consumer Behaviour

Where does it lead?

Employment opportunities enhanced by your increasing ability to contribute to an organisation will range from careers in HR and Finance to Marketing and Sales, as well as the potential to move to supervisory and management roles.

Progression to the 3rd year of the Business Top-up Honours Degree at the College accredited by the University of Brighton (see overleaf).



KEY FACTS

FULL-TIME

DURATION: 2 Years
(Evenings and some Saturdays)

FEES: On application

APPLY: Via UCAS

UCAS COURSE CODE: N100

MINIMUM ENTRY REQUIREMENTS:

'A' levels or equivalent (eg National Diploma) or a minimum of 160 UCAS points. A satisfactory interview will also be required.

Mature students without the above qualifications are welcome to apply to this course if they have sufficient professional experience.



KEY FACTS

PART-TIME

DURATION: 2 Years

FEES: On application

APPLY: Direct to College

ESC COURSE CODE:
BBME2X19XA

MINIMUM ENTRY REQUIREMENTS:

Business Foundation
Degree (FdA) with
Merit profile (60%
plus).

A satisfactory
interview will also be
required.

Business (Top-up)

Course Overview

This course, accredited by the University of Brighton, provides an educational link between FdA Business and Honours Degree level study allowing suitably qualified FdA Business graduates the opportunity to attain a BSc (Hons) Business degree from the University of Brighton.

You will build on your previous business knowledge gained in studies on the FdA Business course, and we seek to provide you with an imaginative and interesting educational experience, to boost progression in a wide range of general business careers.

The BSc (Hons) Top-up will prepare you for managing new, changing and challenging situations in the dynamic modern business environment, and you will develop a broad range of relevant business and lifelong learning skills to enable you to make an effective contribution in your career.

Assessment

The course is continuously assessed through ongoing assignments, project/dissertation work, and exams as appropriate to the subject. Deadlines will be strictly applied to the submission of work, as is university and business practice.

Modules

Academic Knowledge and Skills//Operations and Process Management//Managing Organisations//Strategic Management//Dissertation or Project //Public Relations: Principles and Practice//Employee Selection and Development



Where does it lead?

Employment opportunities enhanced by your increasing ability to contribute to an organisation will range from careers in Operations, Human Resources, Finance and Marketing. You could quickly demonstrate the potential to move to management roles. You may also choose to progress to higher level professional qualifications in Accountancy, HR or Marketing.

Internet Software Development

FDSC

Subject to validation by



University of Brighton

KEY FACTS

FULL-TIME OR PART-TIME

DURATION:

2 Years (Full-time)

4 Years (Part-time)

FEES: On application

APPLY: Via UCAS

UCAS COURSE

CODE: I160

MINIMUM ENTRY REQUIREMENTS:

'A' levels or equivalent (eg National Diploma) or minimum of 160 UCAS points. A satisfactory interview will also be required.

Mature students without the above qualifications are welcome to apply to this course if they have sufficient professional experience. It may be possible to accredit prior learning for some modules (depending on level and learning outcomes).

Course Overview

This Foundation Degree includes the study of such topics as Cloud Computing, Server Side Scripting, SQL Database development and coding for the Semantic Web, all of which contribute to the next major innovation of the Internet, namely Web3.

This future area of development focuses on the storage, intelligent querying and access to information stored within the infrastructure of the net. Web Server configuration and control form an integral part of the course and integrate within the project based approach of the programme that reflects 'real life' problems that students can expect to encounter in the world of work.

As with much of the modern coding paradigm an Object Orientated approach will underpin the coding approach when developing coding solutions.

Assessment

Assessment is undertaken through a range of techniques including assignment work, presentations, short tests, practical tasks, projects and other modern methodologies.

Modules

Level 4: Mark-up Languages & Scripting// Server Side//Web Server Implementation// Human Computer Interfaces//Database Design and Project Management//**Level 5:** Interactive Multimedia Development//Object Orientated Framework//Project//Systems and Command Line//Software App Development

Where does it lead?

At the end of two years full-time study students with the recognised Level 5 Foundation Degree (FdSc) can contemplate many different options including: Progression to the University of Brighton to read the last year of a full Honours Degree (this option is available up to four years after completion of this course); progression to another university awarding a related degree; an Apprenticeship or moving directly into the workplace.



LEVEL 4

aat

Approved

KEY FACTS

PART-TIME

DURATION: 18 Months

FEES: On application

APPLY: Direct to College

ESC COURSE CODE:

BBMP1X5CXA

(Tuesday & Wednesday evenings)

BBMP1X74XA

(Tuesday daytime)

MINIMUM ENTRY REQUIREMENTS:

A Level 3 AAT Diploma or equivalent qualification. Relevant experience will also be considered for those who are at a more advanced stage in their accounting/finance career and want a qualification to validate that they have the skills to do the job.

AAT Accounting Diploma

Course Overview

The AAT Diploma Level 4 is the final level of the AAT qualification. The diploma covers higher level accounting tasks, including drafting financial statements, managing budgets and evaluating financial performance. Students have the opportunity to specialise in tax and credit control.

Once you have achieved Level 4, and with relevant work experience, you will be able to apply to become a full member of the AAT and use the letters MAAT after your name.

Assessment

Most units are assessed using the AAT computer based test whilst the remaining units are assessed using other computer administered methods including projects and reports.

Modules

Financial Statements//Budgeting//Financial Performance//Personal Tax//Credit Control// Internal Control and Accounting Systems

Level 2 & 3 courses also available.

The Business Tax module is now offered as a standalone Level 3/4 Certificate.

Visit www.esc.ac.uk or call 01737 788444 for more details.



Where does it lead?

AAT is a fast-track, non-graduate route into chartered accountancy.

Anticipated earnings exceed those of non AAT members.

Many of those who have completed the course go on to run their own accountancy practice.

www.esc.ac.uk

Accounting Higher Apprenticeship

LEVEL 4



Course Overview

The Apprenticeship is for those already working in an accountancy firm or in finance divisions within other organisations; who want to develop their skills to progress in their career. As an Apprentice you will develop the skills that employers need, and earn a salary whilst studying. Your time will be divided between study at College and on-the-job assessment and training. By gaining experience beyond the classroom, you will be able to put all your new-found knowledge into practice. As an Apprentice you must be employed in a finance role. Possible roles include: Trainee Accounts Technician or Assistant Accountant.

Aside from what you learn in class, assessments are designed to help you develop personal qualities, such as a responsible and co-operative approach to working on your own and in groups, which are vital skills in business. The course is vocational because it uses practical activities, like real-world techniques, presentations and involvement in local business.

Assessment

The course is assessed through a combination of practical on-the-job assessment, knowledge based assignments and end of unit tests.

Modules

Financial Statements//Understanding the Regulatory Framework//Underpinning Financial Reporting//Understanding Key Features of Published Financial Statements//Drafting a Limited Company's Statutory Financial Statements//Drafting Consolidated Financial Statements//Interpreting Financial Statements using Ratio Analysis

Where does it lead?

This course can lead to a career as a Commercial Analyst, Cost Accountant, Payments and Billing Manager, Payroll Manager or Senior Finance Officer. Following the Higher Apprenticeship, you can progress to full membership of the Association of Accounting Technicians. It's also possible to enter a higher education course in a subject related to accounting, banking, insurance, or other financial services.

www.esc.ac.uk

KEY FACTS

PART-TIME

DURATION: 18 Months

FEES: On application

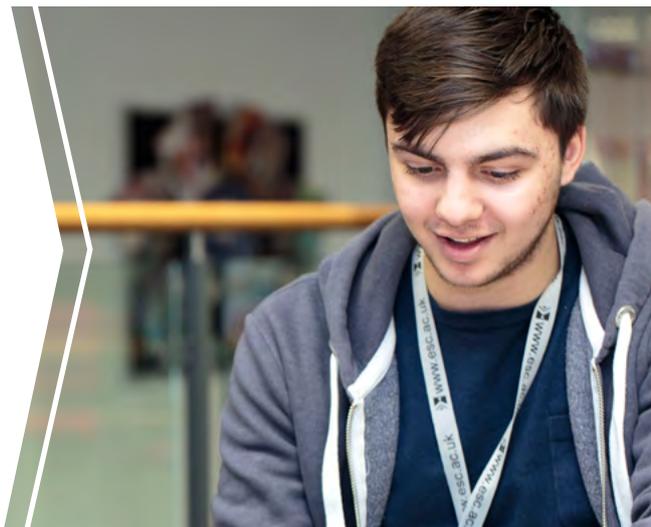
APPLY: Direct to College

ESC COURSE CODE: W112D

MINIMUM ENTRY REQUIREMENTS:

Level 3 Diploma in Accounting (AAT). Potential candidates need to complete an assessment and attend an interview.

You must also be in paid work for a minimum of 30 hours per week. It is essential you have the right mind-set for working full time and studying at the same time. Having a can-do attitude, being flexible and reliable are also important. You must also be able to communicate effectively with others.



LEVEL 5

CIPD

Approved centre

KEY FACTS

PART-TIME

DURATION:

6 Months (Certificate)

8 Months (Diploma)

1 evening per week (18:00

- 21:00) or block day once

a month (Diploma may

also include some Fridays/

Saturdays)

FEES: On application

APPLY: Direct to College

ESC COURSE CODE:

Certificate: BBMP1414XA

(April start, evenings) or

BBMP1419XA (block day

once a month)

Diploma: BBMP1429XA

MINIMUM ENTRY REQUIREMENTS:

You will be required to submit a short written diagnostic and current CV prior to enrolment on to the programme.

Candidates holding a UK first degree or an equivalent will also find the Level 5 Certificate useful when preparing to study for a post graduate level business qualification.

CIPD Certificate/Diploma in Human Resource Management

Course Overview

The CIPD Level 5 Intermediate Certificate/Diploma is designed to provide a bridge between the CIPD Level 3 Foundation Certificates and postgraduate level study in Human Resource Management. It will provide you with a set of transferable business skills that can be used to improve performance and effectiveness in today's competitive environment.

The course comprises of core modules plus a range of specialist Human Resource Management options. The modules develop many of the themes studied at Foundation Level to a greater depth and provide a firm grounding in the academic skills that graduates would have acquired whilst studying for a degree.

As a student member of the CIPD benefits will include online access to the CIPD student resources, copies of the CIPD's People Management magazine plus access to networking, mentoring and other opportunities via the CIPD branch.

Assessment

Continuous assessment is used throughout the course by a variety of written assignments and skills activities.

Modules

Core units: Developing Professional Practice// Business Issues and the Context of HR//Using Information in HR//Managing and co-ordinating the HR Function. **Certificate units:** Resourcing and Talent Planning//Employment Law. **Diploma units:** Employee Engagement//Improving Organisational Performance



Where does it lead?

Successful completion of the Level 5 Certificate or Diploma gives you an industry recognised professional qualification.

Progression onto higher levels of the CIPD qualifications or entry onto Masters level programmes at University.

Associate membership of the CIPD (a professional indication of competence that signals to employers your ability to apply your knowledge in a business context).

www.esc.ac.uk

Human Resources Management Higher Apprenticeship

LEVEL 5



Course Overview

The Apprenticeship is for those already working in an HR environment who want to develop their skills to progress in their career.

As an Apprentice you will develop the skills that employers need, and earn a salary whilst studying. Your time will be divided between study at College and on-the-job assessment and training. By gaining experience beyond the classroom, you will be able to put all your new-found knowledge into practice.

As an Apprentice you must be employed in an HR environment, possible roles include: HR Executive, HR Officer, Assistant HR Manager and Assistant HR Advisor.

The course is vocational because it uses practical activities, like real-world techniques, presentations and involvement in local business.

Assessment

You will be assessed through a combination of work based competency tasks and classroom based knowledge assessments.

Modules

Core units: Developing Professional Practice in Human Resources//Understanding the Business Context of Human Resources//Using a Research Approach in Human Resources//Understanding Contemporary Human Resources//Understanding Employment Law

You will also undertake a range of **optional modules** and complete 4 work based modules to assess your competency in a real HR environment.

Where does it lead?

Higher Apprentices may progress onto undergraduate and post graduate degrees in HRM or business related areas; CIPD Level 7 Diploma in HRM; HR manager/ advisor roles, either as generalists or specialists or Chartered membership of the Chartered Institute of Personnel and Development (CIPD).



KEY FACTS

PART-TIME

DURATION: 1 Year
1 evening per week
(with occasional workshops on Fridays/ Saturdays) followed by 4-6 months on-the-job assessment

FEES: On application

APPLY: Direct to College

ESC COURSE CODE: W1127

MINIMUM ENTRY REQUIREMENTS:

Completion of Level 3 CIPD Foundation course or successful completion of one of: Level 3 NVQ/ SVQ qualifications; or 'A'/'AS' levels or equivalent.

Potential candidates need to complete an assessment and attend an interview.

Disclaimer:

The course is subject to continuing development and changed circumstances may necessitate its postponement or alteration.

LEVEL 5

Management

KEY FACTS

PART-TIME

DURATION:

12 - 18 Months

FEES: On application

APPLY: Direct to College

ESC COURSE CODE:

BBMP24100A

MINIMUM ENTRY REQUIREMENTS:

Completion of Level 3 Management together with working in the industry to management or supervisory level.

Course Overview

The Level 5 NVQ Diploma in Management is suitable for a wide range of occupations and sectors.

The course is aimed at individuals who have the opportunity to demonstrate recognisable management skills. These skills include managing business process, leading, planning, implementing change, managing finance and providing learning opportunities.

Assessment

This qualification is competence based and is linked to the student's ability to perform a range of tasks connected with their work. Students plan a programme of development and assessment with their assessor and compile a portfolio of evidence to prove that they are competent and knowledgeable in their work role.

Modules

Core units: Developing and Evaluating Operational Plans for your own Area of Responsibility//Providing Leadership and Direction for your own Area of Responsibility//Planning Change in your own Area of Responsibility//Working Productively with Colleagues and Stakeholders. **Optional units:** Planning, Allocating and Monitoring Work in your own Area of Responsibility//Addressing Performance Problems Affecting Team Members//Managing Health and Safety Across an Organisation//Building, Supporting and Managing a Team//Recruiting Staff in your own Area of Responsibility//Managing a Budget for your own Area of Activity or Work



Where does it lead?

Accreditation towards further management qualifications and improved skills and knowledge which could lead to promotion. Students may also consider progression to the Level 7 NVQ Diploma in Management qualification.



Aron Ramadan is currently studying **HNC Construction** while working as a Trainee Technical Coordinator with **Hill Partnership**.

Aron was introduced to the company when they visited the College in 2014 and has just started a five-year traineeship programme with them and looks forward to developing his career.

Construction and Engineering

Teaching and learning is delivered in well resourced buildings that represents a positive environment for the learners.

**External Examiner, 2015
Engineering**



Construction HNC

**Automotive
Engineering HNC**

**Electrical &
Electronic
Engineering HNC**

**Mechanical
Engineering HNC**



The College has established good working relationships with local businesses and industry leaders such as Elliott Wood (Structural and Civil Engineers), Hill Partnership (House Builder) and Osborne (Construction).

KEY FACTS

PART-TIME

DURATION: 2 Years
(day release)

FEES: On application

APPLY: Direct to College

ESC COURSE CODE:
TCOP15COXA

MINIMUM ENTRY REQUIREMENTS:

Two 'A' levels at grade C or above, Maths being essential, or BTEC National Diploma/Certificate in Construction. An equivalent professional qualification or previous experience in the industry.

Course Overview

The HNC in Construction is a partially work related course and is ideal for those wanting to continue their training to become chartered surveyors, site managers, architectural technicians, estimators or local authority inspectors.

Students will be required to analyse real construction sites in order to give a practical dimension to projects and assignments, typically working in small groups to present ideas within a facilitated group setting.

Assignments are designed to help you develop personal qualities such as a responsible and co-operative approach to working on your own and in groups.

Assessment

The course is continuously assessed through ongoing assignments and projects as appropriate to the subject. Deadlines will be strictly applied to the submission of work as in university and business practice. 8 units are required to complete this qualification.

Modules

Core units: Design Principles and Application// Science and Materials//Group Project//Health, Safety and Welfare. **Optional units:** Management Principles and Application//Construction and Maintenance of Buildings//Conversion and Adaptation of Buildings//Computer-aided Design



Where does it lead?

Progression to HND Construction. It is also recognised as a progression to the 2nd year of an Honours Degree with the possibility of entering the 3rd year depending on grades. It can also lead to professional qualifications (RICS, CIOB, RIBA).

Automotive Engineering

HNC

Course Overview

This qualification is designed to meet the needs of those preparing to pursue a career within Automotive Engineering. A Higher National Certificate is the ideal qualification for Technicians in employment who wish to study at a higher level. You must be at least 18 years of age.

Assessment

The course will be internally assessed through a programme of assignments, projects, case studies and practical activities.

Modules

Core units: Analytical Methods for Engineers// Engineering Science//Project Design, Implementation and Evaluation. **Additional units:** Engine and Vehicle Design and Performance// Vehicle Fault Diagnosis//Vehicle Systems and Technology//Applications of Hydraulics and Pneumatics//Vehicle Electronics

Where does it lead?

An HNC in Automotive Engineering can lead to employment in the engineering sector. It can also provide the option to progress to a Level 5 Higher National Diploma and then Top-up to a Degree.

www.esc.ac.uk



KEY FACTS

PART-TIME

DURATION: 2 Years
(day release)

FEES: On application

APPLY: Direct to
College

ESC COURSE CODE:
EENP2X30XA

MINIMUM ENTRY REQUIREMENTS:

Two 'A' levels, or equivalent in Maths and another technical subject (normally Physics); or a BTEC Level 3 National Certificate, Diploma or Extended Diploma in Engineering.

Electrical & Electronic Engineering

KEY FACTS

PART-TIME

DURATION: 2 Years
(day release)

FEES: On application

APPLY: Direct to College

ESC COURSE CODE:
EENP2X32XA

MINIMUM ENTRY REQUIREMENTS:

BTEC Level 3 National Certificate, Diploma or Extended Diploma in Engineering or other related qualification; or 'A' level showing strong performance in a relevant subject as well as GCSE grades A* to C in English, Maths and Science or other related Level 3 qualifications; or Access to Higher Education Certificate awarded by an approved Further Education institution or work related experience.

Course Overview

The HNC in Electrical & Electronic Engineering provides a thorough grounding in the key concepts and practical skills required in the electrical and electronic sector. National recognition by employers allows direct progression to employment.

Suitable for those already in the industry or wanting to train as Electrical/Electronic Engineers/Technicians in a variety of types of technical work such as: electrical, electronic or communication design, manufacturing, maintenance and technical services areas of the engineering industry.

Assessment

A range of assessment opportunities including reports, essays, presentations and some practical skills.

Modules

Core units: Analytical Methods for Engineers// Engineering Science//Project Design, Implementation and Evaluation. **Optional units:** Electrical and Electronic Principles//Electrical Power//Electrical Measurement and Testing// Utilisation of Electrical Energy

Students can follow either an Electrical Power Engineering route or an Electronics route depending on the optional units chosen



Where does it lead?

A key progression path for Edexcel BTEC HNC and HND students is to the second or third year of a degree or Honours Degree programme.

Mechanical Engineering

HNC

Course Overview

This qualification is designed to meet the needs of those preparing to pursue a career within Mechanical Engineering. A Higher National Certificate is the ideal qualification for Engineers seeking a professional career status and offers progression to a variety of careers in research and development, design, management, teaching, technical sales or the armed forces. You must be at least 18 years of age.

Assessment

The course will be internally assessed through a programme of assignments, projects, case studies and practical activities.

Modules

Core units (common to all BTEC Engineering programmes): Analytical Methods for Engineers//Engineering Science//Project Design, Implementation and Evaluation.

Additional units: Fluid Mechanics//Engineering Thermodynamics//Dynamics of Machines//Pneumatics and Hydraulics. **Further additional units** (these may vary each year): Health & Safety and Risk Assessment in Engineering//Heat Transfer and Combustion//Engineering Design//Engineering Materials//Personal and Professional Development//Employability Skills//Managing the Work of Teams and Individuals//Advanced Computer-aided Design//Advanced Mathematics//Design for Manufacture

Where does it lead?

An HNC in Engineering can lead to employment in the engineering sector. It can also provide the option to progress onto the HND in Mechanical Engineering.

KEY FACTS

PART-TIME

DURATION: 2 Years
(day release)

FEES: On application

APPLY: Direct to
College

ESC COURSE CODE:
EENP2X31XA

MINIMUM ENTRY REQUIREMENTS:

Two 'A' levels, or equivalent in Maths and another technical subject, normally Physics; or a BTEC Level 3 National Certificate, Diploma or Extended Diploma in Engineering.



Early Years & Care

Sharon Fuller graduated from the **Early Years, Care and Education Foundation Degree (FdA)** and is now completing a **BA(Hons) degree** leading to Early Years Teacher Status awarded by Roehampton University. Sharon studied the FdA whilst working as a Teaching Assistant and has been promoted to Nursery Deputy Manager and SENCO. She is now also undertaking her Initial Teacher Training through the school.



Early Years, Care and Education Foundation Degree (FdA)

Care Leadership and Management Level 5 Diploma

Care Leadership and Management Higher Apprenticeship

Therapeutic Counselling Level 4 Diploma



Excellent support for students and industry experienced staff

The quality of knowledge and skills evidenced in the students' academic work is of good quality and reflects practice related issues and topics.

External Examiner, 2015 Early Years



www.esc.ac.uk

Early Years, Care and Education

FDA

Validated by



University of Brighton

KEY FACTS

FULL-TIME

DURATION: 2 Years

FEES: On application

APPLY: Via UCAS

UCAS COURSE

CODE: L520

MINIMUM ENTRY REQUIREMENTS:

Level 3 in Childcare and GCSE C or above in English and Maths.

Course Overview

This full-time course, accredited by the University of Brighton, is delivered over 2 years, starting in September. The course is designed to meet the professional development needs of those working in Early Years and Childcare settings. As this is a work based degree applicants must be working in an Early Years/Childcare setting and normally have been employed for at least two years. The majority of the teaching will take place one evening during the week and some Saturdays. In addition you will undertake work based activities, reflection and private study.

Assessment

Each module will be assessed through a variety of methods including written reflective journals, observation, presentations and assignments. Module assessment tasks generally provide opportunities for students to demonstrate their understanding of key concepts, reflect upon and analyse their practice in relation to theory, reflect on their experience of application of key skills developed during the module, and demonstrate their awareness of their own strengths and areas for development.

Modules

Year 1: The Practitioner as Learner//Children and Young People's Learning and Development// Professional Reflective Practice in Learning and Development//Pedagogical Approaches and the Adult Role//Play as a Developmental Learning Process//Communication, Language and Literacy Development. **Year 2:** Assessing Children's Achievements//Safeguarding and Promoting Welfare and Wellbeing//Further Professional Reflective Practice in Learning and Development// Families in Communities: The Role of the Setting// The Positive Learning Environment//Equality and Inclusion

Where does it lead?

There is the opportunity to progress to a full Honours Degree with a further 12-15 months full-time study.

Foundation Degree graduates can also progress on to further professional qualifications such as the Early Years Teacher status or Qualified Teacher status.

Students are required to hold a GCSE grade C or above in English, Maths and Science before progression to the Early Years Teacher status or Qualified Teacher status.

www.esc.ac.uk



LEVEL 5

Care Leadership & Management

KEY FACTS

PART-TIME

DURATION:

12 - 18 Months

FEES:

On application

APPLY:

Direct to College

ESC COURSE CODE:

BSEP2X100A

MINIMUM ENTRY REQUIREMENTS:

Completion of a Health and Social Care Level 3 Diploma, together with working in the industry to management or supervisory level.

Course Overview

This qualification guides and assesses development of knowledge, understanding and skills in leadership and management practice within Health and Social Care.

This competence-based qualification is designed to be assessed in the student's workplace as they undertake their normal work role. The evidence must at all times reflect the policies and procedures of the workplace as informed by current legislation, the relevant service standards and codes of practice for the sector.

Assessment

There will be a combination of assessment methods for this qualification including direct observation of the student's performance by a qualified occupationally competent assessor; professional discussion; expert witness; work products; questions; reflective accounts and recognition of prior learning.

Modules

Using and Developing Systems that Promote Communication//Promoting Professional Development//Champion Equality, Diversity and Inclusion//Developing Health & Safety and Risk

Management Policies, Procedures and Practices in Health and Social Care or Children and Young People's Settings//Working in Partnership with Health and Social Care or Children and Young People's Settings//Leading and Managing a Team within a Health and Social Care or Children and Young People's Settings//Developing Professional Supervision Practice in Health and Social Care or Children and Young People's Settings//Managing Health and Social Care Practice to Ensure Positive Outcomes for Individuals//Safeguarding and Protection of Vulnerable Adults//Leading and Managing Group Living for Adults//Understanding Safeguarding of Children and Young People (for those working in the adult sector)



Where does it lead?

Accreditation towards further Health and Social Care qualifications, improved skills and knowledge as well as the potential to move to supervisory and management roles within the industry.

Care Leadership & Management Higher Apprenticeship

LEVEL 5



Course Overview

The Apprenticeship is for those already working in a Health and Social Care environment who want to develop their skills to progress in their career. As an Apprentice you will develop the skills that employers need, and earn a salary whilst studying. Your time will be divided between study at College and on-the-job assessment and training. As an alternative to the Level 5 Care Leadership and Management part-time course, the Higher Apprenticeship also develops knowledge, understanding and skills in leadership and management practice within Health and Social Care.

Assessment

There will be a combination of assessment methods for this qualification including direct observation of the student's performance by a qualified occupationally competent assessor; professional discussion; expert witness; work products; questions; reflective accounts and recognition of prior learning.

Modules

The Higher Apprenticeship follows a similar module basis as the Level 5 qualification: Using and Developing Systems that Promote Communication//Promoting Professional Development//Champion Equality, Diversity and

Inclusion//Developing Health & Safety and Risk Management Policies, Procedures and Practices in Health and Social Care or Children and Young People's Settings//Working in Partnership with Health and Social Care or Children and Young People's Settings//Leading and Managing a Team within a Health and Social Care or Children and Young People's Settings//Developing Professional Supervision Practice in Health and Social Care or Children and Young People's Settings//Managing Health and Social Care Practice to Ensure Positive Outcomes for Individuals//Safeguarding and Protection of Vulnerable Adults//Leading and Managing Group Living for Adults//Understanding Safeguarding of Children and Young People (for those working in the adult sector)

Where does it lead?

This Higher Apprenticeship could lead to accreditation towards further Health and Social Care qualifications, improved skills and knowledge as well as the potential to move to supervisory and management roles.

KEY FACTS

PART-TIME

DURATION: 2 Years

FEES: On application

APPLY: Direct to College

ESC COURSE CODE: W1228

MINIMUM ENTRY REQUIREMENTS:

There are no set entry requirements for this qualification. However, to complete the Apprenticeship and to continue working in the sector people should exhibit empathy, care and interest in others. You should also be working in the industry, in a paid role for a minimum of 30 hours per week.



LEVEL 4

Therapeutic Counselling

KEY FACTS

PART-TIME

DURATION:

2 Years (approx)

FEES: On application

APPLY: Direct to College

ESC COURSE CODE:

BSEP1X35XA

MINIMUM ENTRY REQUIREMENTS:

An appropriate Level 3 qualification in Counselling and GCSE English at Grade C or above.

The interviewer must be satisfied as to the student's suitability to undertake this Level 4 qualification course.

Course Overview

The Level 4 Diploma in Therapeutic Counselling has been devised with the intention of training and developing students to a professional level of competency. Students will further develop a sound theoretical framework and practical training and build upon their Level 3 experience. It is anticipated that students will undertake a 100-hour clinical placement in the second year, which will involve rigorous and professional casework supervision. This will enable a regular interchange of experiences between the student placements and the more theoretical classroom work. The course aims to provide a climate for growth which will enable each student to develop their own "way of being".

In overview, this programme is designed to equip candidates to meet a range of counselling challenges and to become highly skilled practitioners, fully conversant with the latest thinking within the discipline.

Assessment

Continuous assessment eg learning journals, case studies, skills practice, essays, supervisor's report from employment and peer feedback. External assessment - an audio recording of work with a client and two candidate review papers. Candidates will also need to provide evidence of personal therapy throughout the duration of the course.

Modules

Professional Organisational Issues in Counselling//
Counselling in a Diverse Society//Counselling Theory//Advanced Counselling Skills//
Self-awareness for Counsellors//Research Methodologies in Counselling//Counselling placement (100 hours)



Where does it lead?

Candidates who successfully complete this course may progress on to Postgraduate and Post Qualifying courses in Counselling Studies that are designed to enhance the practice, skills and knowledge of a practising counsellor. This provides academic progression alongside a recognised career pathway.

This course combines the professional aspects which are necessary to ensure that the counsellor is fit to practice.

www.esc.ac.uk



Steven Newman recently completed the **HNC Sport and Exercise Sciences**. He particularly enjoyed the coaching, research methods and psychology modules. Steven excelled in his course and was able to progress to his first choice, University of Cumbria to study **BSc Sport and Exercise Science**. He plans on fulfilling his goal of teaching and coaching at a top level football club.

Sport and Teaching

“Excellent feedback to students”
“Detailed assignment briefs used”
“Range of assessment methods used”

External Examiner, 2015
HNC Sport and Exercise Sciences



Sport and Exercise Sciences HNC

Certificate in Education and Training (CET)

Diploma in Education and Training (DET)



Classes are timetabled to fit around work and other commitments

Sport and Exercise Sciences

KEY FACTS

FULL-TIME

DURATION: 1 Year
(2 days per week)

FEES: On application

APPLY: Direct to College

ESC COURSE CODE:
BBME1X1AXA

MINIMUM ENTRY REQUIREMENTS:

160 UCAS points.
This is the equivalent of two 'A' levels at C or above with PE or a Science essential; or BTEC Level 3 Extended Diploma in Sport achieved with MPP or above.

Course Overview

The HNC in Sport and Exercise Sciences is a Level 4 course that has been developed to provide students with the knowledge and skills they require for current and future success in the workplace or for progression onto a Level 5 course. The course will also offer the possibility of obtaining a recognised qualification in Fitness Instruction and Sports Coaching.

Assessment

There are no examinations. The course is continually assessed through ongoing assignments and projects as appropriate to the subject. Deadlines will be strictly applied to the submission of work as in university and business practice.

Modules

Anatomy and Physiology for Sport and Exercise// Training and Fitness for Sport and Exercise//Sport and Exercise Psychology//Research Methods for Sport and Exercise Sciences//Nutrition for Sport and Exercise//Sport Coaching//Biochemistry of Exercise//Functional Exercise Physiology



Where does it lead?

Successful completion of the course will allow you to progress onto a Level 5 course. This could be the second year of an Honours Degree programme at university or an HND in Sport and Exercise Sciences. If there is sufficient demand, an HND Top-up may be made available at the College (1 Year, Full-time).

It can also help with finding employment in the exercise and fitness industry.

www.esc.ac.uk

Certificate in Education and Training (formerly CTLLS)

CET

Course Overview

A Level 4 course aimed at those who are currently in a teaching/training role in the post-16 sector, leading to the Certificate in Education and Training (Year 1 of the Diploma in Education and Training). The course provides a fundamental understanding of the roles and responsibilities of a teacher/trainer in relation to planning, assessment, legislation, classroom delivery, resources, inclusivity and meeting the needs of learners.

Students will require access to a minimum of 30 hours of teaching/training practice throughout the year during which they will be observed by their lecturer. The course is delivered in a variety of ways including group work, reflective discussion, lectures, self-directed learning, 1:1 tutorials, and presentations. Students are expected to carry out independent reading and research.

Assessment

Students will be continually assessed throughout the course, by a combination of written assignments and observed teaching/training practices. Assessment is subject to external verification by City and Guilds.

Modules

Understanding Roles, Responsibilities and Relationships in Education and Training//Planning to Meet the Needs of Learners in Education and Training//Delivering Education and Training//Assessing Learners in Education and Training//Using Resources for Education and Training

Level 3/4 Award in Education and Training (formerly known as PTTLS) also available.

Visit www.esc.ac.uk or call 01737 788444 for more details.

Where does it lead?

The qualification is widely recognised by employers in education and training and provides a qualification for teaching/training in the post-16 sector. Most students choose to complete the second year leading to the Level 5 Diploma in Education and Training.

KEY FACTS

PART-TIME

DURATION: 1 Year

FEES: On application

APPLY: Direct to College

ESC COURSE CODE: METP1410XA

MINIMUM ENTRY REQUIREMENTS:

GCSE Grade C or above in English, or equivalent. You must be qualified or approaching qualification in the subject in which you intend to teach at Level 3 or have relevant vocational experience.



Diploma in Education and Training (formerly DTLLS)

KEY FACTS

PART-TIME

DURATION: 2 Years

FEES: On application

APPLY: Direct to College

ESC COURSE CODE:
METP1411XA

MINIMUM ENTRY REQUIREMENTS:

GCSE Grade C or above in English, or equivalent. You must be qualified in the subject in which you intend to teach at Level 3.

Course Overview

A Level 5 course aimed at those who are currently in a teaching/training role in the post-16 sector, leading to the Diploma in Education and Training (formerly known as DTLLS).

The course provides an in-depth understanding of the roles and responsibilities of a teacher/trainer in relation to teaching, learning and assessment; inclusivity; and meeting the needs of students. It also focuses on theories, principles and models in education and wider professional practice.

Students will require access to a minimum of 100 hours of teaching/training practice throughout the year during which they will be observed by their lecturer. The course is delivered in a variety of ways including group work, reflective discussion, lectures, self-directed learning, 1:1 tutorials, and presentations. Students are expected to carry out independent reading and research.

Assessment

Students will be continually assessed throughout the course, by a combination of written assignments and observed teaching/training practices. Assessment is subject to external verification by City and Guilds.

Modules

Teaching, Learning and Assessment in Education and Training//Developing Teaching, Learning and Assessment in Education and Training//Theories, Principles and Models in Education and Training//Wider Professional Practice and Development in Education and Training



Where does it lead?

The qualification is widely recognised by employers in education and training and provides a full qualification for teaching or training in the post-16 sector. It also offers a route towards Qualified Teacher Learning and Skills (QTLS) – a professional status that can be gained by completing professional formation with the Society of Education and Training.

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DATA PROTECTION ACT

The information you provide on application will be processed in accordance with your rights under the Data Protection Act 1988. We may share information with other organisations for purposes of claiming government funding, for administration, for the provision of career and other guidance and statistical or research purposes, relating to education or training. Further details can be found at www.esc.ac.uk.

East Surrey College may also use the information to provide you with details concerning the College which it considers may be of interest to you. If you do not wish to receive such information you can choose to opt out at the time of application.

Terms and Conditions

DISCLAIMER

This prospectus describes the College offer of Higher Education courses and facilities. Every care has been taken to ensure that the information contained in it is accurate at the time of printing.

However, the course programme is subject to continuing development and changed circumstances may necessitate the cancellation of courses or alterations to the programme of courses. As much notice as possible will be given but the College shall not incur any liability whatsoever in respect of any such changes.

Full copies of all our policies including our **disability statement** and **equal opportunities statement**, along with course enrolment details are published online at **www.esc.ac.uk**. Alternatively contact Client Services for copies (phone 01737 788444).

Contact

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Email: clientservices@esc.ac.uk

www.esc.ac.uk/higher-education



Disclaimer

Every effort has been made to ensure that the details included in this guide are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements or other details should circumstances dictate.